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Approved For Release 2001/04/24 : CIA-RDP78-03568A000900070021-2

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Classification and Wage Division


DATE: 23 March 1954

FROM : Comptroller

SUBJECT: Change in Title of Position - M 278 Clerk-Stenographer

1. It is kindly requested that the position of Clerk-stenographer GS-0312.01-04 M 278 presently shown on the Budget Division T/O be changed to that of Clerk Typist. This change is necessary due to the major portion of the position consisting of typing duties rather than dictation and transcription as originally anticipated when the Clerk-Stenographer position was established.

2. Your prompt attention to this request will be appreciated.

  
*for* E. R. SAUNDERS

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